

PLEASE READ CAREFULLY!!

To help in the planning of your wedding, the following information will be useful. Please discuss wedding plans at least 6 months prior to the date, if possible, to facilitate completion of planning for your wedding.

1. It is your responsibility to contact the Church Office to determine if the date and time you desire is available. The Church Office is open Monday through Friday (Sept-June 8:30 -12:00, 2:00-4:30 pm; July-August 8:30 -12:00). You may contact the Office by telephone at (902) 895-8098.
2. **YOU MUST CONSULT WITH THE MINISTER ON STAFF AND ORGANIST OF FIRST UNITED CHURCH BEFORE BEING CONFIRMED BY THE CHURCH OFFICE. ALL WEDDINGS REQUIRE THE APPROVAL OF THE WORSHIP COMMITTEE OF FIRST UNITED CHURCH.**
3. The Minister(s) of First United Church will perform wedding ceremonies at First United Church. **Requests for other persons to perform or assist with weddings must be submitted (in writing) to the Worship Committee for their approval.**
4. The Organist at First United Church will normally play for all weddings. Music should be arranged at least one month before the date of the wedding. All couples are required to use the services of the marriage “team” (minister, organist, sexton). If the couple wishes to bring in other musicians, they must inform and obtain approval from the minister and the organist, AND, even if the organist agrees to let others lead the music, the couple still must be prepared to pay the organist’s fee for the wedding. The organist should be contacted well in advance of your wedding and would be happy to meet with you should you need help in choosing music. **Recorded music is not accepted for the service.**
5. The Wedding must be appropriate to the Christian Service of Worship. Generally speaking, this means that the music in its entirety expresses faith in God and the implications of that faith in our human relationships.
6. All decisions regarding conduct of marriage using these guidelines, will be at the discretion of the Minister(s) and in consultation with the Session if necessary.
7. Following is the Fee Schedule for weddings held at First United Church:

<u>Service</u>	Contributing	
	Members/ Members’ children	Non-Members Fees
Minister	\$300.00	\$300.00
Organist	\$250.00	\$250.00
Sexton	\$200.00	\$200.00
Church	Waived	\$200.00

**The Church fee is due at the confirmation of your date.
All other fees are due, in the church office, one week prior to your wedding date.**

8. The use of confetti is **not** permitted in the Church buildings or on the Church property.
9. We request that your photographer consult with the Minister before the start of the wedding ceremony.

Marriage Request Form
*Please **PRINT** all information*

Place of Marriage: _____

Minister: _____ Organist: _____

Date & Time: _____

Date & Time of Rehearsal: _____

BRIDE:

Surname: _____ All Given Names: _____

Birth date: _____ Age: _____

Birthplace: _____ Occupation: _____

Marital Status: _____ Religion: _____
(never married, divorced, widowed)

Residence (Civic Address) before Marriage: Street Address _____

Town _____ Province _____ Postal Code: _____ County _____

Father's Name: _____ Mother's Name (& Maiden name): _____

Birth Place: _____ Birthplace: _____

BRIDEGROOM:

Surname: _____ All Given Names: _____

Birth date: _____ Age: _____

Birthplace: _____ Occupation: _____

Marital Status: _____ Religion: _____
(never married, divorced, widowed)

Residence (Civic Address) before Marriage: Street Address _____

Town _____ Province _____ Postal Code: _____ County _____

Father's Name: _____ Mother's Name (& Maiden name): _____

Birth Place: _____ Birthplace: _____

Contact Persons: _____ Phone _____

_____ Phone _____

Marriage Request Form
*Please **Print** all information*

Witnesses:

Bride's Attendant (i.e. Maid of Honour): _____

Residence (Civic Address) Street Address _____

Town _____ Province _____ Postal Code: _____ County _____

Groom's Attendant (i.e. Best Man): _____

Residence (Civic Address) Street Address _____

Town _____ Province _____ Postal Code: _____ County _____

Number in Bridal Party: _____

Number expected at Service: _____

Church Affiliation: _____ **Planning to become a member of First United**
_____ **Already a member/ adherent of First United Church**
_____ **Already a member of another United Church or denomination**
_____ **N/A**

Signature of:

Bride: _____ **Groom:** _____

PLEASE RETURN COMPLETED MARRIAGE REQUEST FORM TO CHURCH OFFICE!

FOR OFFICE USE ONLY!!

Signature of Minister: _____ Signature of Organist: _____

Date Received in Office: _____

Worship Committee Recommendation:

Approved: _____ Church Fee waived: _____ *(yes or no)*

Question: _____

Approval:

Chair of Worship: _____ Date: _____

Return to Church Office